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ADMINISTRATIVE - INTERNAL USE ONLY

*Eunice*

# EMPLOYEE

ER-76-237/4

# BULLETIN

EB No. 517

19 May 1976

## AGENCY-WIDE PERSONNEL MANAGEMENT SURVEY

1. Two years have passed since we adopted a program to achieve greater uniformity of personnel management in the Agency. Significant changes have been made to personnel management methods and procedures. It is now time to turn our attention to developing an ongoing effort to assess the results achieved.

2. We have kept you informed of our plans and objectives as well as the actions we have taken toward their achievement. Your perceptions of these actions are important to us in determining just how well our personnel management programs are contributing to the accomplishment of our mission. Therefore, I am requesting that you participate in an Agency-wide personnel management survey which I have asked the Director of Personnel to coordinate.

3. Since it is not possible to survey every employee in the Agency, we will administer the questionnaire to 20-30 percent of the employee population. This should be a sufficient sampling to obtain a significant cross section of views. Those of you selected will be contacted in the near future, and will have a special opportunity to make a personal contribution to future personnel policy decisions.

4. Those of you who are not selected should remember that you are excluded from the survey only because time and manpower limitations preclude a more extensive survey. Your ideas and perceptions are equally valuable. Should you have strong feelings about a personnel management matter and wish to make comments and suggestions to the Director of Personnel, please direct your correspondence to the Office of Personnel/Plans Staff, 626 C of C.

5. I take this opportunity to express in advance my appreciation for your cooperation in this survey. The results will be made available to you as soon as the responses have been compiled and analyzed.

[Redacted Signature Box]

George Bush  
Director

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